



## Spectrum Radiology Services at the Maine Medical Center: Bramhall, Brighton & Scarborough Campuses

### HOW DO I CONTACT A RADIOLOGIST?

#### Weekdays –

##### Bramhall Campus

- For general information call the Radiology front desk @ 662-2571 and tell them the nature of your question. They can provide you with the information you need or an appropriate contact. If you need to speak to a radiologist, they will provide an extension or pager number where you can reach a radiologist who has the appropriate expertise.
- To contact a specific radiologist use the personal pager numbers from the MMC Contact Database or call the Radiology front desk @ 662-2571 and tell them who you are trying to reach.

##### Brighton Campus

- For general information, call the Radiology desk @ 662-8283
- To call the on-site radiologist, call 662-8278.

##### Scarborough Campus

- For general information, call the Radiology desk @ 396-7754
- To call the on-site general radiologist, call 396-7773.
- For questions related to mammography or stereotactic biopsies, call the radiologist at 396-7756.

#### Nights and Weekends –

##### Bramhall Campus

- **General comment:** During off hours, two radiologists are on call: one for general radiology, the other for angiography and other interventional procedures.

#### Consultations / Urgent Tests

- **General Radiography, CT, US, Nuclear Medicine, MRI** - Call the Richards radiology front desk @ 662-2571.
- **Angiography/Interventional** - Call the Richards radiology front desk @ 662-2571 and ask to speak to the radiology resident on call. They will take the information, review the patient's medical information, make sure the appropriate labs and consents are obtained and contact the Interventionalist on call.

##### Brighton Campus

- **General comment:** During off hours, requests for stat readings or assistance are referred to the radiologist and resident providing general call coverage at MMC. To contact them, call the Richards radiology front desk @ 662-2571.

#### Consultations / Urgent Tests

- **General Radiography, CT, US, Nuclear Medicine, MRI, Angiography** - Call the Radiology front desk @ 662-2571 to contact the radiology resident or attending on call.

##### Scarborough Campus

- **General comment:** During off hours, requests for imaging or assistance are referred to the radiologist and resident providing general call coverage at MMC. To contact them, call the Richards radiology front desk @ 662-2571.

#### Consultations / Urgent Tests

- **General Radiography, CT, US, Nuclear Medicine, MRI, Angiography** - Call Richards radiology @ 662-2571 to contact the radiology resident or attending on call. Patients may be referred to Richards Radiology at MMC for urgent imaging or to the MMC Emergency Room for true emergencies. Outpatients sent to Richards Radiology will be registered there and may have to wait for a few hours due to inpatient or ER emergencies which have priority.

#### Physician-related Complaints

- **Chief of Service:** Dr. Charles Grimes – pager # 767-6705  
E-mail – [grimec@spectrummg.com](mailto:grimec@spectrummg.com)

#### Quality Issues

- **Quality officer:** Dr. Charles Grimes – pager # 767-6705  
E-mail – [grimec@spectrummg.com](mailto:grimec@spectrummg.com)

### HOW DO I ORDER AN IMAGING TEST?

#### The five essential elements of your order are:

1. Test you want
2. Symptoms and/or signs
3. Clinical questions to be addressed
4. Pertinent history
5. Location of prior imaging

#### Weekday Test Ordering –

##### Bramhall Inpatient

- For **routine studies**, enter the order in SCM
- For **urgent/STAT studies**, call the Radiology front desk @ 662-2571 and ask for the radiologist covering that service.

##### Bramhall Outpatient

- For **routine or urgent studies**, call Radiology booking @ 396-7750.
- For **special circumstances/consultative needs**, call the Radiology front desk @ 662-2571 and ask for the radiologist covering that service.

##### Brighton Inpatient

- For **routine studies**, enter the order in SCM
- For **urgent/STAT studies**, call the Radiology front desk @ 662-8283 and ask for the radiologist.

##### Brighton Outpatient

- For **routine studies**, call Radiology booking between 8 am and 4 pm @ 396-7750.
- For **special circumstances/consultative needs**, call the consulting radiologist on site @ 662-8278.

##### Scarborough Outpatient

- For **routine studies**, call Radiology booking between 8 am and 4 pm @ 396-7750.
- For **special circumstances/consultative needs**, call the consulting radiologist on site @ 396-7773.

#### Night/ Weekend/Holiday Test Ordering –

##### Bramhall Campus

- **General Comment** - Almost all imaging tests are available 24/7 at MMC. We ask that non-emergency weekend studies be requested for daytime hours.

##### Bramhall Inpatient

- For **routine studies**, write an order.
- For **urgent/stat studies**, call the Radiology front desk @ 662-2571 and ask to speak with the radiology resident or attending on call.

### **Bramhall Outpatient**

Other than patients admitted through the emergency room, examinations are generally not performed on outpatients on nights/weekends/ holidays. Urgent/non-emergent exams may be arranged for outpatients through direct communication between the referring physician and the radiology resident or attending on call. Patients will be registered in Richards Radiology and may have to wait for any truly emergent inpatient or outpatient exams to be performed first. A wait of a few hours is possible.

### **Brighton Campus**

▪ **General Comment** – Most modalities, with the exception of portable and general radiography, are not available at the Brighton Campus after hours. CT is performed after hours until 8pm, Monday – Friday. If an exam is needed urgently, it will require that the patient be transferred to MMC. We ask that non-emergency weekend studies be requested for daytime hours.

### **Brighton Inpatient**

▪ For **routine studies**, enter order in SCM.  
▪ For **urgent/stat inpatient exams**, contact the radiology resident on call at MMC through Richards radiology @ 662-2571.

### **Brighton Outpatient**

Outpatient studies are not performed at the Brighton Campus after hours or on weekends. There is no MRI imaging performed at the Brighton campus.

**Scarborough Campus** – MRI services are offered until 11 pm at the Scarborough Campus. To schedule call 396-7750.

## **HOW DO I GET AN IMAGING REPORT?**

▪ **Hard copy report** - Usually dictated, transcribed and verified within 24 hours. Copies of the report are distributed:

1. In the PACS system
2. On the Web 1000
3. In the chart
4. Via fax to medical offices of ordering physician
5. By request via fax from the Radiology file room, fax # 662-2328

▪ **Listen to Fusion** - As soon as they are dictated, the radiology reports can be listened to on the RTAS Listen Line.

#### **To access the reports:**

1. Dial 662-5262
2. Enter 8-digit patient medical record number

▪ **View reports and images on the Web** - As soon as a report has been transcribed, it will appear with the images on the PACS Portal.

#### **To access PACS Portal:**

1. Open Internet Explorer
2. In URL address field, enter **http://pacsportal.mmc.org**
3. Enter personal log-in

**If you have a problem accessing a study on the PACS Portal, call the PACS help desk @ 662-7227.**

▪ **Request a priority reading** - You will need to provide a fax number or contact number where you can be reached.

▪ **Request a STAT reading** - The booking secretary will ask you to provide a contact number or pager number where you can be reached.

Emergency exams, unexpected or critical results and all exams requested s urgent reads (a/k/a STAT reads or “wet” reads) prompt a call from the radiologist to the ordering provider. Urgent reads should be requested judiciously and, if appropriate, should instead be ordered as a “STAT dictation” (see previous section).

## **WHAT IS THE MOST APPROPRIATE IMAGING TEST FOR A GIVEN CLINICAL SITUATION?**

Depending on the disease, imaging pathways may vary according to availability of tests and physician preference. Nevertheless, common disease pathways are established and fairly well agreed upon. Please refer to the *Radiology Imaging Guidelines* that Spectrum Medical Group has sent to your office.



## **WHAT IS SPECTRUM MEDICAL GROUP?**

**Spectrum Medical Group** is a physician owned and operated group of anesthesiologists, pathologists, radiation oncologists, and radiologists in the Bangor and Portland areas. All divisions of Spectrum Medical Group have their business headquarters in Scarborough, Maine.

### **Southern Radiology Division, Spectrum Medical Group**

The Southern Radiology Division of Spectrum Medical Group is a private practice group of 27 radiologists who provide radiology services at Maine Medical Center (Bramhall, Brighton and Falmouth campuses), the Diagnostic Center in Scarborough, Miles Memorial Hospital, St. Andrews Hospital, and The Memorial Hospital in Conway, NH. We also provide services through affiliations with Insight/Premier, Orthopaedic Associates and Neurosurgical Associates.

### **Spectrum Medical Group Mission Statement**

“We are individuals who are dedicated to excellence in the diagnosis, prevention, and treatment of illness; to lifelong learning; to our communities; and to the primary importance of taking care of patients.”